



Assistant Development Officer required for Renewable Energy Acceleration Project (REAP)

TBG is developing a community renewable energy project (REAP) in the Fishguard and Goodwick area. Building on the success of our pioneering community wind turbine, we now have Welsh Government funding to develop a range of initiatives, to include:

- Repowering TBG's existing wind turbine
- Sizing and implementing farm-based rooftop solar installations
- Investigating the feasibility of a substantial hydrogen generation project linked to a ground-based solar array
- Engaging local people in initiatives which aim to enable every home, business and community group in the area to access local affordable renewable energy by 2035

An important aspect of our work is to extend renewable energy expertise in our area and this project presents a tremendous opportunity for someone with a basic understanding of renewable energy technology and the aptitude to develop both their theoretical and practical knowledge and skills through employment with us. The trainee development officer will be provided with training, mentoring and networking opportunities to give them the knowledge and experience needed to run a community renewable energy project.

We require someone with a strong commitment to enabling communities develop their own renewable energy resources. The successful candidate will be a fast learner, able to use their own initiative and deal with a wide range of people and organisations e.g. the local authority planning department, contractors and consultants, local farmers and the general public. We expect them to reside, or be prepared to reside in South West Wales. They will be funded for an initial period of 12 months with the strong possibility of follow on funding. We are offering a salary, pro rata to £26,608 pa depending on skills and experience, and flexible hours, which could be from 2.5 days up to 4 days per week, with office and home-based working to suit. We will require references.

To apply for this role please supply your CV and a 2 page (maximum) personal statement telling us why you are interested and how you meet the Person Specification (below). Please send your application to transitionbrogwaun@phonecoop.coop by January 31st 2024.

For information on Transition Bro Gwaun see <https://transitionbrogwaun.org.uk/>

PERSON SPECIFICATIONS

	Essential	Desirable
Education and Qualifications	A good standard of general education with some knowledge of community energy development and sustainability	A degree / qualifications in related studies
Experience and skills	A good communicator with confidence to deal with a wide range of people e.g. public and professional organisations, volunteers and the general public	Community engagement experience
	Good information gathering and evaluation skills	Experience of investigations/research
	Good administrative and IT skills, e.g. record keeping and storage, organising and minuting meetings	Experience of planning and delivering events, meetings, seminars/conferences
	Good written and presentation skills	Evidence of producing/contributing to feasibility studies
	Social media knowledge and skills	Publicity and marketing experience
	Ability to manage finances, and keep financial records	Experience of spreadsheet budgeting and financial planning
Aptitude	A commitment to developing community energy initiatives within a volunteer led organisation	Experience of working within the 3 rd sector
	Ability to work in partnership with and receive direction from the project manager	
	A keen interest in learning and developing new skills and knowledge	Understanding of the principles of the Transition movement
	Commitment to delivery of services in Welsh and English	Welsh speaker
	Able to occasionally work evenings and weekends and be away from home overnight with prior notice	